



JJDPC Monthly Meeting Minutes

January 12, 2023

Location: Rustin Conference Center
2085 Rustin Ave. Riverside, CA 92507
Room #1056

AB 2449 – Specific Circumstances Hybrid Option

IN ATTENDANCE: (In-Person/Virtual) Christopher Collopy, Tierra Bowen, Charles Trembly, Laurel Cook, Paul Parker, Cynthia Magill, Pam Torres, Elisa Judy, Emily Headlee, Jennifer Kopfler,

Excused Absence: Michael Malsed

Guests: N/A

Applicants: Krista Huckabaa

1. Call to Order

- a. With a quorum present, the meeting was called to order at 11:49am.

2. Pledge of Allegiance

- a. Accepted from JJDPC Quarterly Inter-Agency Meeting

3. Roll Call, Welcome and Introductions

- a. Roll Call – Cynthia Magill, JJDPC, Executive Assistant II

4. Public Comment

- a. N/A

5. Motion to Approve Agenda:

- a. Motion made by Paul Parker and seconded by Laurel Cook

6. Motion to Approve Meeting Minutes:

- a. Motion made by Paul Parker and seconded by Pam Torres – December 08, 2022, minutes, as amended.

7. County Counsel Report:

- a. No data to report

8. Probation Report: Chief Deputy Probation Officer Elisa Judy

- a. Provided updates and current population for all three (3) Juvenile youth population is at one-hundred forty-one.
 - i. Crogan Youth and Treatment Education Center (AMC-YTEC)
 - **Current Population:** (YTEC) Males: 31, Females: 4
 - **Detention:** Males: 1 Females: 2
 - **PTS population:** 28 (27 male, 1 female)
 - ii. Indio Juvenile Hall (IJH)
 - **Current Population:** Males: 38
 - iii. Southwest Juvenile Hall (SWJH)
 - **Current Population:** Males: 37
 - **Safety Index:** 0 fights, and over sixty days of fight free for the whole institution
- b. Events (Current/Past): KIC Charity Golf Tournament coming in April 2023 (Flyers will be distributed via email after today's meeting). Indio Juvenile Hall (IJH) enjoyed a well-turned-out event of fun, activities, and Christmas caroling for the holiday season.
- c. The group further discussed: The Department of Juvenile Justice (DJJ), current process for youth being released from DJJ, youth eligible for parole, board dates for release, current age range and gender of youth, and youth granted a Pathways to Success commitment.



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- d. Commissioner Trembley gave a shout-out to Southwest Juvenile Hall Division Director Daniel Castaneda, for allowing staff to be innovative, and creating an environment that is conducive to rehabilitation.
- e. Additionally, discussed, was the incident at Pathways, and the youth who chose to self-isolate. Elisa will report back with an update and status.
- f. Further conversation ensued on the differences between intervention separation and administrative separation for youth at the three juvenile facilities.

9. DPSS Report: Jennifer Kopfler, Deputy Director

- a. DPSS Report Overview
 - i. From October through September - September, calls to the hotline were at 6,800, with a slight decrease in calls in December.
 - ii. Review/Breakdown of immediate response, exigent circumstances, referrals, evaluate referrals, law enforcement issues, and or the need for community support or information, e.g., intervention, education, and referrals.
 - iii. The expansion of the Central intake Preventative Services plan submitted to the state, which includes fifty extra positions to service those who don't require investigation by Child Welfare.
 - iv. Applied for the Emergency response plan funding which was provided specifically for data collection and tracking preventive services.
- b. The group further discussed developing preventative services to network and converse more with domestic violence or intimate partner violence organizations due to the stigma within these organization with Child Protective Services.
- c. Handling cases that are not a direct threat to the child, but there is a psychological and emotional neglect of the child if they are in a chronic domestic violence relationship
 - i. In working with the state, those cases can now be coded specifically as domestic violence. Roughly 40% of cases of Child Welfare were specifically involved because of youth being in the home and domestic violence.
 - ii. When filing petitions, either falling under a neglect situation can rise to the level of filing a Welfare and Institutions Code (e) an emotional abuse allegation.
- d. Allegation Type by Client and by Region (DPSS Report Overview)
 - i. Review of separating out different abuse categories e.g., Physical Abuse, Emotional Abuse, Neglect, Sexual Abuse, Other/At-risk and Clients in month in different regions county-wide.
- e. Reasons for Children Exiting Placement (DPSS Report Overview)
 - i. Breakdown of reasons for exiting placement in December e.g., Adoption Reunification, Emancipation, Guardianship, Other and Not Record
 - ii. Discussion amongst the commission on the usefulness of the Children Exiting Placement report. The consensus amongst the commission was the report was not useful and was not needed.
- f. Open Placement by Placement Facility type: (DPSS Report Overview)
 - i. Discussion and clarification on facility placement types, and processes for: Foster Family Agency, Foster Family Home, Group Home, Guardian Home- Dependent, Relative/NREFM Home, Resource Home, Supervised Independent Living, and other



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- ii. The commission requested for definitions be added to each of the placement type categories. Jennifer noted definitions can and will be added to future reports, and for transparency, include the pie chart on their website.
- iii. Further discussed dependents in group homes or are dual status that fall under the commissions oversight, and authority to inspect.
- g. CSEC Referrals and Cases: (DPSS Report Overview)
 - i. Briefly reviewed was what information would be relevant information for the Commission. Additionally, noted the commission would like to continue a dialogue to determine what information is relevant to the commission's purview.
 - ii. It was noted that CSEC is an issue of concern that the commission would like to address this year.
 - iii. Commissioner T. Bowen agreed to look at reference points for identifying what needs should be considered in developing an interagency approach to CSEC for the commissions focus on the direction needed for annual planning.

10. New Business:

- a. Key Initiatives for 2023
 - i. Anti-bullying efforts are on the right path with Riverside County Office of Education (RCOE), and other partnering agencies. And Commissioner Malsed would like to focus his efforts on Contemporary Slavery in Armed Conflict (CSAC) for this upcoming year.
 - ii. Chair Chris Collopy requested that the commissioners identify between now and February 9, 2023, top priority initiatives to focus on for the remainder of the year.
 - iii. Further conversation ensued on the Legislature's plan for shutting down the state's Division of Juvenile Justice (DJJ) by June 30, 2023, transferring responsibility for managing all youthful offenders from the state to local jurisdictions has created tremendous challenges, and has impacted placement and resources for youth with complex needs.
 - iv. The commission consensus was to focus on Division of Juvenile Justice (DJJ) closure as a key initiative for 2023.
 - v. As a participant at the Juvenile Justice Coordinating Committee (JJCC), Chair Collopy will seek informational insight on probations, community agencies and partner status on DJJ closures.
 - vi. Commissioner Cook, requested Probation to report out on new legislation which will impact probation services in the future.
- b. Confirm dates(s) for Awards Presentation Program in 2023
 - i. Presentation to be held on May 18, 2023
 - ii. JJDC Executive Assistant will secure the date with the Board of Chambers County Clerk of the Board of Supervisors.
- c. Group Home/STRTP/Lock up Inspections Scheduling (BSCC and Institutions)
 - i. Scheduling the remainder of all inspections will be included as an Agenda item for the February 9, 2023, meeting.
 - ii. Further discussion ensued amongst the group on the processing and distribution of group home reports.



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- iii. It was noted that once the reports have been reviewed collectively by the commission and approved and finalized, they will be distributed to the various stakeholders.
- iv. Additionally, noted when a significant recommendation is being made in an inspection report, the commission will review, and placement agencies will be notified in advance prior to a corrective action letter being sent to the agency.
- d. Application for Nomination to Membership
 - i. Mathew Jenkins, impediments to moving forward with application.
 - ii. Krista Huckabaa, Applicant not in attendance.
- e. JJDPC Website – Riverside County Courts (link) to the JJDPC website.
 - i. Examples of the JJDPC website modules sent via email to the commission for further review and input and will be a topic of discussion at the February 9, 2023, meeting.

11. Commissioner Updates:

- a. Commissioner Parker has been featured in the latest issue of the RCP Quarterly magazine. RCP Quarterly magazine was provided for all in attendance.
- b. Expense reimbursement, anything pending/outstanding will be processed tonight. Additionally, Commissioner Collopy informed the group to continue to send expense/mileage reimbursements to Cynthia for processing. In addition, a new/different process will be put into place to follow moving forward and will be discussed once Cynthia has been notified.
- c. Laurel will make plans to meet with JJDPC Executive Assistant (EA) to review and update Policies and Procedures. Additionally, Laurel voiced concern over the 80/20 rule and the JJDPC EA's time being stretched over the 20% of the time frame that was allotted to complete Probation duties that have been assigned.
- d. Chris informed the group that he and the Probation leadership now have a better understanding of what needs to be done regarding JJDPC EA's scheduled time.

12. Correspondence Discussion:

- a. AB 2449 Teleconferencing Rules
 - i. The commission discussed rules/requirements for future teleconference options, which may help with increasing participation at the quarterly meetings.

13. Activities of the Commissioners:

- a. Anti-Bullying: Chair: Michael Malsed
 - i. Chris informed the group that Mike would like to dispense with the anti-bullying program and govern human trafficking. Further discussion will take place in the next month.
- b. By-Laws/Policies/Procedures: Chair: Laurel Cook
 - ii. Copies of the updated By-laws were emailed to the group for review and input, they will be discussed at the February 9, 2023, meeting.
- c. Anti-Bullying: Chair: Michael Malsed
 - i. N/A
- d. Awards: Chair:
 - i. Previously discussed
- e. Ad-hoc Legislative Committee: Chair Tierra Bowen
 - i. N/A



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- f. JJCC Activity:
 - i. Tabled
- g. DPSS Liaison: Chair
 - i. Tabled

14. Old Business

- a. Planning scheduling of Group Home/STRTP/Lock up Inspections
 - i. Discussions amongst the group on conducting inspections throughout the year vs. most of them are done towards the end of the year. It was noted that Probation and Juvenile Halls can be done anytime throughout the year.
 - ii. Laurel noted that we need to wait for the BSCC to complete their inspection and for the Judge to tell us which Secure Detention Lock-ups/Police Departments will be doing.
 - iii. Briefly discussed recruitment for the JJDCP Commission.
 - iv. Jennifer discussed the Welfare and Institutions Code 827, regarding the commission observing hotline calls, flowcharts (Child Welfare & Investigation), and scheduling a walk-through of the hotline. Commissioner Parker will reach out to Jennifer to set-up a time for the walk-through.

15. Commission Member Reports

- a. N/A

16. Meeting Adjournment

- a. Motion to adjourn, made by Commissioner Cook and seconded by Commissioner Parker.

17. Next Meeting:

February 09, 2023 @ 1:30 PM
2085 Rustin Ave., Riverside, CA 92507
Room #1048